

**Sudha.V**

W/o. R. Chandrakumar, No.56B, Ambethkar Street, Subramaniapuram,
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Tamil Nadu, India.

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OBJECTIVE

To enhance Management skills by joining in a concern wherein I get an opportunity to learn and develop my knowledge in a real time environment and contribute to the success of the concern.

EDUCATIONAL BACKGROUND

Course	Institution	Board/ University	% Of Marks	Academic Status
M.Phil (2011-2012)	Bharathidasan University, Trichy	Bharathidasan University	84%	Completed
MLIS (2009-2011)	Bharathidasan University, Trichy	Bharathidasan University	78%	Completed
B.com (2001-2004)	Bharathidasan University, Trichy	Bharathidasan University	62%	Completed
D.CO-OP (2001 -2002)	Amaravathi Institute, Trichy	Co-operative training institute.	90%	Completed
HSC (1997-1998)	The Girl's Higher Secondary School, Srirangam,	State Board, Tamilnadu	80%	Completed
SSLC (1995-1996)	The High School, Thiruvanaikaval.	State Board, Tamilnadu.	63%	Completed

TECHNICAL QUALIFICATION

Certificate Course : DCA, DTP, FOXPRO
Typewriting : Lower and Higher in English First Class

Computer Knowledge:

- Working with Operating System: Windows,
- Library Software's: NIRMAL, Koha, Dspace and Greenstone

Technical Skills:

- Data Entry using Library software
- Well verse in Search Strategies
- Proficient in Classification Schemes DDC, UDC
- Knowledge in Cataloguing Using AACR2, CCC, Dublin Core, MARC

EXPERIENCE

- Worked as a Clerk Assistant in **Co – Operative Urban bank, Srirangam, Trichy (1999 to 2000)**
- Worked as a Data Entry Operator in **SRC College, Trichy (2005 to 2006)**
- Worked as a Data Entry Operator in **Shiva Auto Mobiles, T.V.S.Tolgate, Trichy (2006 to 2008)**
- Worked as a Assistant Librarian at **Pavendar Bharathidasan Institute of Information Technology in Trichy (February 2013 to October 2014)**
- Worked as a Librarian at **M.A.M Polytechnic College, Trichy (July 2017- August 2022)**
- Worked as a Librarian **Pavendar Bharathidasan Engineering College And Technology in Trichy (September 2022 to November 2025)**
- Worked as a Librarian **Sudharsan Engineering College, in Pudukottai (December 2025 to May 2026)**

NATIONAL CONFERENCES/ INTERNATIONAL CONFERENCES & SEMINARS

- Participated the National level Seminar on "***Information Literacy Skills in Digital Era***" held on 12 February 2011 at St. Joseph's College, Trichirapalli.
- Participated International Conference on "***E -Resources in Higher Education Issues, Developments, Opportunities and Challenges***" held from 19 to 20 February 2010 jointly Organized by Department of Educational Technology & Department of Library and Information Science , Bharathidasan University, Tiruchirappalli.

- Participated International Conference on ***“Information Management : Envisioning the Future Libraries”*** held from 7 to 8 October 2010 at Rev. Jacob Christian Memorial College, Ambilikai, Dindigul.
- Participated National in the UGC sponsored state level seminar on " A ***Case Study on Online Union Catalogue: The Indian Perspective***" held on 26th September 2009 at Gobi Arts and Science College, Gobichettipalayam.
- National Conference on ***“Best Practices in Library and Information”*** organized by Bishop Heber College, Trichy. [26th February 2011]

NATIONAL & INTERNATIONAL CONFERENCE PAPER PRESENTATIONS

- National Conference on ***“Web site creation of Bharathidasan University”*** Magalingam Engineering college, Pollachi.

WORKSHOP ATTENDED

- National workshop on ***“Scholarly Information Access”*** held on October (23,24) 2009 at Bharathidasan University.
- National Workshop on ***“Access to Library Networks and Scholarly Databases”*** held on 16-17, December 2010 at Bharathidasan University.

Training Undergone:

- Got an Internship Training at different Sections of Bharathidasan University Library in Trichy.

PERSONAL DETAILS

Name : **Sudha. V**

Date of Birth : May 08, 1981

Husband Name : Chandrakumar. R

Sex : Female

Marital status : Married

Nationality : Indian

Religion : Hindu

Languages Known : **Read:** English and Tamil.
Write: English and Tamil.
Speak: English and Tamil

Address : No.56B, Ambethkar Steet,
Subramania puram,
Trichy -620 020.
Tamil Nadu, India

DECLARATION

I hereby declare that the above provided information's are true to the best of my knowledge and belief. If you give me an opportunity to work in your firm or company I will do my level best for the development of the concern.

(V. SUDHA)

Place: Trichy

Date: